

PUBLIC NOTICE

MUNICIPAL COUNCIL OF MALINDI **TOWN PLANNER'S DEPARTMENT** **APPLICATION FOR BUILDING PERMISSION**

A. REQUIREMENTS FOR APPROVAL OF BUILDING PLANS:

- 1) Submit five (5) copies of ARCHITECTURAL DRAWINGS not ARTISTIC DRAWINGS certified by a Registered Architect accompanied by:-
 - i) Dully filled form P.P.A 1 (to be obtained from the Council (building section) upon payment of Ksh.700 (non-refundable)
 - ii) A title deed or an indenture as ownership documents (not sale agreement)
- 2) Payment of all Council dues including approval fee and land rates to be paid before any processing of the plans commences.
- 3) In case of an industrial Hotel, petrol station and big estate developments, a developer will be advised by the Municipal planner to:-
 - a) Obtain certificate of compliance from District Physical Planner.
 - b) Submit an E.I.A. report.
 - c) Submit application for change of user where applicable.
- 4) All developments with more than one floor, structural drawings to be submitted.

B. What constitutions development permission.

- i) Architectural drawing duly signed by the Town Planner and the Town Clerk. The Town Engineer signs the structural drawings only.
- ii) From P.P.A.2 signed the Town Clerk unless he delegates in writing.

C. Communication pertaining to application submitted shall be done within 30 days and the approval of the same.

GEOFFREY C.K. KATSOLLEH
TOWN CLERK

Dated: 7th May 2008